

The future is mobile

## Time and Attendance with your smartphone, tablet or desktop

MyPrimion App



## MyPrimion App



The MyPrimion App – part of prime WebTime, Primion's solution for time recording – is the brand new user interface for employees and supervisors to perform daily time recording tasks.



With the MyPrimion App, employees can use their smartphone, tablet or desktop browser to make bookings, request leave, view account balances and much more.

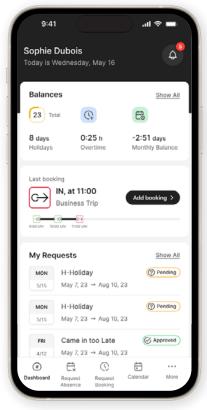
The MyPrimion App is indispensable in a flexible working environment: it supports employees whether they are at home, at work or on site.

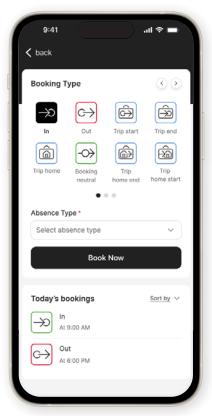


### **Features**

- One app for smartphones, tablets and browsers with an intuitive user interface
- Same login credentials as for prime WebSystems
- Available as a 'native app' in the Google Play Store (Android) and Apple App store (iOS)
- Accessible from anywhere via the Internet
- Secure connection to your prime WebTime installation
- Dashboard showing the most important information at a glance, with direct access to bookings
- Bookings for Arrive and Depart, including all special booking types and absence reasons like Business trips, Doctor's visit, etc.
- Offline bookings: If a network connection is temporarily unavailable, bookings will be saved on the device and sent at a later time

- Overview of vacation balance, period balance and period total time accounts
- Monthly calendar, showing an overview of absences and infringements
- Weekly and daily calendar, showing an overview of absences, bookings, some balances and infringements
- Request absence from supervisor
- Request forgotten bookings
- Optionally attach photos or documents to a request
- View the status of pending requests
- Multi language support: English, German, Dutch, French, Spanish
- Suitable for people with disabilities due to BITV 2.0 and WCAG 2.1 compliance.





Home screen

Booking types

back Day D	etails
Thursday, 2	5 Sep 2023
V747	Variable schedule
(i) Arrived too late	
Left to early	
Target Time: Worked Time	07:36
Day Balance	+00:24
Absence	+
Holidays	
() Media	sal Leave
Bookings	+
→D In	At 9:00 AM
⊖ Out	At 6:00 PM
→⊃ In	In 12:00 PM
Out (Pending)	At 6:00 PM
Overtime	00:10
Meal voucher	1
Bike allowance	1
Night hours 125%	08:00

Day details



Monthly calendar



# Benefits for the HR department

The MyPrimion App provides your employees with a professional, intuitive designed application that significantly simplifies booking scenarios and evaluations.

The App runs in a modern cloud platform, but can be connected to your existing prime WebTime system.

With the MyPrimion App, you get access to the MyPrimion cloud platform, the future platform for all Primion digital applications.

## **Benefits for users**

Time and attendance is available everywhere: at home, in the office, on the road.

The app is easy to find in the Android and Apple App stores and is free to install on your smartphone.

It's easy to use, with the same look and feel on both smartphone and desktop browser.

No network connection required to book in and out.

Log in only once.

The app is also available for users with impaired vision.

MyPrimion     overview	Sophie Dubois Today is Wednesday,							Ē	nglish >	¢	
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() Request Booking	10 Total	$\mathcal{O}$	ta		Mo	Tu	We	Th I	ir Sa	Su	
Calendar	8 days	0:25 h	-2:51 h		30	31	1	2	3 4	29	
్లి My Teams	Holidays	Overtime	Monthly Balance		6	7	8	9 1	0 11	5	
ත්ර Balances					13	14	15	16	7 18	12	
š≣ My Requests	->>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		B	Business Trip	20	21	- 1		4 25		
<ul> <li>Settings</li> </ul>					27	28	29	50	2	26	
	Book Now in Out Trip home end Trip home start	Trip start Trip end	Trip home B	Booking neutral	My R Mon 5/15 FRI 4/12 FRI	H-H May Can May	sts loliday 7, 23 $\rightarrow$ At re in too L 7, 23 $\rightarrow$ At re in too L	ate 19 10, 23	Ø	Show All Pending Approved Pending	
Go to Evalos 7	Absence Type • Select absence type			~	4/12	May	7, 23 → Au	ıg 10, 23			
C→ Logout		Book Now			FRI 4/12		ne in too L 7, 23 → Au		8	Approved	

Home screen of the MyPrimion app on the tablet with an overview of all functions

	MyPrimion	MyPrimion Sophie Dubois Today is Wednesday, May 16									
(	Overview C										
🚉 Reque	Request Absence	3 August, 2023							Month V C Today >		
(	Request Booking	Sun	Mon	Tue	Wed	Thr	Fri	Sat			
	🗄 Calendar	29 WKND	30 MORNING () Arrived too ta	31 I NIGHT () Annued1 () () Left to ea () Holdoys Busin Holdsys 7 I MORNING		2 MORNING Holdows	3 MORNING Hundage	4	Fri, 3 Aug ×		
	ຼື My Teams							WKND	MORNING		
	ත්රී Balances								Target Time: 07:36		
101	≣ My Requests	5 WKND						11 WKND	Worked Time 08:00 Day Balance +00:24		
٢	Settings								Absences +		
		12	13	14	15	16	17	18	Medical Leave		
		WKND	MORNING	NIGHT Holdays	MORNING Holdays	I MORNING		I WKND	Bookings +		
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		19 WKND	20	21	22	23 MORNING	24	25 WKND	-00 In In 12:00 PM		
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	⊖+ Logout										

Monthly calendar, showing an overview of absences

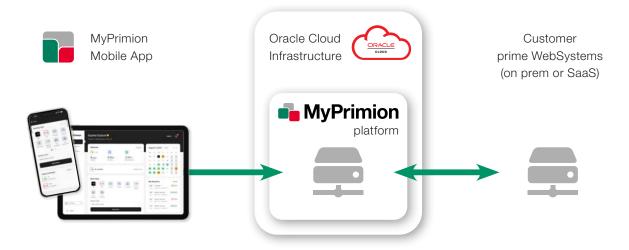


## **Technical requirements**

The MyPrimion App is hosted as part of the MyPrimion platform in the Oracle Cloud Infrastructure (OCI), the future new platform for all Primion systems. It can be connected to an existing prime WebSystems installation (version 166 or higher), which can be hosted on premises or in a cloud environment. The MyPrimion platform takes care of a secure authentication of the user towards its own Identity Management module.

The App is supported on Android (from version 5.0 on) and iOS devices (from version 11.0 on).

Licensing is on a user basis.



## What the future will bring

#### Notifications on the phone (push messages):

Get notified when a request has been approved or a request has been sent to you for approval.

**Single sign-on:** Log in once on your PC to the application with your global username and password.

**Status:** Is the colleague working at home or in the office today, or is he on vacation?

**Makro bookings:** a combination of several actions into one.

**Reports** for employee and supervisors.

And other functions that help you save time and money.

## Our intuitive Time Recording System is designed with convenience in mind.

It combines intelligent technology with a streamlined interface. This allows your team to clock in and out within seconds.



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